Guidelines for Abstracts, Articles and Presentations (oral and poster)

Formal Guidelines for Abstracts

Abstracts are restricted to max. 25 lines (including spaces, title, authors and institutions). It may not contain any tables or graphs. Abstracts should be carefully edited in English and limited to a single one sided page (abstracts longer than the prescribed length will be returned to authors for editing to a single page) to be included in the book of abstracts. The texts should be written using the Program MS Word for Windows beginning with 6.0 and type Times New Roman, 12-point, single-spaced, justified. The side margins have to be:

• 2 right;
• 2,5 top;
• 2,5 bottom;
• 2,5 left.

The head of the abstract should be centered and contain the following lines:
• The title of the abstract in capitals and bold.
• The Authors' full names.
• The Institution, City and Country.

Deadline for Abstracts' submission:
Abstracts have to be submitted by **25.09.2023** at the latest to guarantee publication of the abstract in the proceedings.

The Conference Committee will be responsible for abstract approval!

Formal Guidelines for Articles

The article (including the title and the authors' names) shouldn't contain more than **six pages** including the images and tables. The texts should be written using the Program MS Word for Windows beginning with 6.0 and type Times New Roman, 12-point, single-spaced, justified. You can include images, tables and figures made with Microsoft Word and Microsoft Excel.

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➤ The article should contain a SUMMARY of max. 5 lines.
➤ The head of the article should be centered and contain the following lines:

    • The title of the article in capitals and bold.
    • The Authors' full names.
    • The Institution, city and country

Recommended order of the article: Summary, Keywords (no more than 5), Introduction, Methods, Development (eventually Results, Discussion), Conclusions, References.

Please note that there will be <u>no English language revision by the organizer</u> !!!

Deadline for Articles' submission:
The articles sent after **22.10.2023**, as well as articles that do not answer the above-mentioned requirements or sent without payment confirmation, will not be accepted.

Oral and Poster Presentation at the Conference

<u>**Oral presentation:**</u> subject to approval by the Conference Committee
The presentation shall be supported by PowerPoint format. Oral presentation time will be **10 minutes plus 5 minutes of discussion**.

<u>**Poster:**</u>

- Size: A0 (height: 120 cm, width 90 cm)
- Poster format: portrait.

Posters will be presented during the whole event. Authors can discuss the details of the presented topic with the participants of the conference individually.

The link to abstracts and articles submission will be sent after the registration.

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